



TERMS AND CONDITIONS FOR FIRE EXPO 2024

- **SET-UP AND TEAR DOWN:** Exhibit space will be accessible to exhibitors for erecting displays in accordance to the established time and dates to be provided by Fire Expo. Displays must be removed by midnight on the closing date of the show. Those exhibitors not set-up on the specified date will be assessed a \$50.00 late fee.
- **EXHIBITOR PRESENCE:** Exhibitors are required to be present at their booths at all times during the show hours, ensuring they are adequately staffed with knowledgeable personnel. Leaving booth unattended is not permitted. Exhibitors should plan breaks and shifts accordingly to maintain booth coverage.
- **LOCATION:** Fire Expo reserves the right to determine an exhibitor's final location. The location of assigned space may be changed by the Committee to prevent congestion, avoid confusion in firm names, solve competitive conditions, or to benefit the over-all appearance of the show.
- **SUBLETTING:** An exhibitor may not share or sublet any portion of booth space without written permission of LCFA Fire Expo. Exhibitor shall not exhibit or advertise articles not manufactured or sold in his own name.
- **NOISE/LIGHTS:** No noisily operated displays will be permitted. Flashing lights may be used sparingly for demonstration purposes only.
- **SIGNS AND BANNERS:** Hanging of signs and banners from overhead and any other electrical conduit is absolutely prohibited.
- **CORDS/TRIP HAZARDS:** Electrical cords and other trip hazards may not be run on the facilities floor and other areas where attendees walk. Exhibitors are responsible for ensuring cord safety within their booths, including regular inspections, and avoiding overloading cords. To prevent trip hazards, exhibitors must maintain a clean and clutter-free booth area, secure loose flooring materials, and report any safety concerns.
- **BALLOONS AND ADHESIVE MATERIALS:** Inflated balloons, adhesive labels, or adhesive promotional materials are not permitted on the premises. Exhibitor is responsible for removal fees if adhesive materials are found in use.
- **PROPANE AND BOTTLED GAS:** Propane and bottled gas are prohibited in the complex.
- **NON-CONFORMING EXHIBITS:** Fire Expo reserves the right to refuse any exhibit, which does not, in the Committee judgment, conform to the general tenor or theme of the show. Swimwear, nudity, and vulgarity of any sort are prohibited. Booth personnel attire must conform to the business nature of the exposition.
- **BOOTH ACCOMODATIONS:** Single booth spaces accommodate an area 10' x 10' for display and marketing products and services, as well as retail sales. Exhibitors must stay within their designated space. Displays may not be higher than the side curtains of the booth, as to restrict the side view of other exhibitors. No vehicles or trailers are permitted in a booth space.
- **OFF-SITE AND PARKING LOT DISPLAYS:** Displays of any sort, including vehicles, are prohibited on the parking lot area. Off-site displays within one (1) mile of the complex will be considered a violation of this agreement. Violators will be removed from the show.
- **SOLICITATION:** Exhibitors are prohibited from soliciting business in the aisles or in other exhibitor booth areas. Samples, pamphlets, publications, and catalogs, etc. may only be distributed by exhibitors from within the confines of their own booth area. Exhibitors must obtain prior permission from the Committee to conduct any other type of promotional activities during show hours.
- **APPARATUS:** All vehicles on display inside the buildings must have fuel tanks less than $\frac{1}{4}$ full and cap taped, water tanks empty, and batteries disconnected. Washing trucks or filling water tanks from hydrants or spigots anywhere on the complex is prohibited. Exhibitors found opening hydrants on the premises will be fined. Under no circumstances shall anyone be permitted to climb on any platform or extended device from a motorized vehicle.



- **ORDINANCES, LAWS, LOCAL REGULATIONS:** Exhibitor agrees to accept full responsibility for compliance with national, state, and city regulations and complex rules.
- **INSURANCE:** All exhibitors will insure themselves at their own expense against property loss or damage and against liability for personal injury. All exhibitors must provide a valid Certificate of Insurance. For further details regarding this requirement, please visit our website at <https://www.lcfa.com/fire-expo/>.
- **LIMITATION OF LIABILITY:** Fire Expo/Lancaster County Firemen's Association, Inc. assumes no liability for loss or damage from any causes whatsoever. Fire Expo shall not be responsible for injury that may occur to an exhibitor or his employees, nor for the safety of any exhibit against theft, fires, accident or any other cause of loss or damage. If an exhibitor damages the building, he shall reimburse the owners of the building for the cost of repairing the damage. Fire Expo shall cooperate fully at all times but shall not be responsible for damage to exhibitors' property, lost shipments either coming in or going out, moving costs, or any damage, loss, delays, etc. Any damage to transported property is solely exhibitor's responsibility.
- **SECURITY:** It is the responsibility of the exhibitor to be present at his booth, for security reasons, from the time the doors open for exhibitors in the morning until closing time. All exhibitors must be out of the complex immediately at the conclusion of the show. Security will be enforced after closing in the evening until the doors open in the morning for exhibitors.
- **BREACH:** If an exhibitor fails to occupy space contracted for, Fire Expo is entitled to the full amount of the fee for space rental. Should the exhibitor fail to occupy contracted space by the set-up date of the show, the Committee will have the right to use the space as it deems necessary to eliminate blank spaces in the show.
- **UNETHICAL CONDUCT:** Unethical conduct or any infraction of the rules by the exhibitor, his agents or employees may subject the exhibitor to expulsion from the show. If expelled, the exhibitor forfeits all fees paid.
- **DISPUTE RESOLUTION:** All matters, questions, and or topics not specifically discussed or addressed in the foregoing rules and regulations, or contract shall be subject to the decision of the LCFA Fire Expo Committee; this decision shall be final.
- **ALCOHOLIC BEVERAGES AND FOOD:** The serving of alcoholic beverages and/or food by exhibitors on any part of the premises is prohibited. Expulsion from the show with no refund if found serving food/or alcohol and/or partaking of alcohol on the premises.
- **SHIPPING:** All freight and packages being shipped or mailed into or out of the show complex must be done through the contracted show decorator. Fire Expo will not accept packages or shipments.