

**Fire Company/Organization
BILLING AUTHORIZATION FORM**

Fire Company/Organization Name _____

FC/Org. Billing address _____

City _____ State _____ Zip _____

Your Name _____ Order Number _____

Does your Fire Company or Organization require a Purchase Order?

Purchase Order Number _____

If you are a new customer or have not submitted your tax exemption form previously, Please send a [PA Exemption Certificate \(REV-1220\) \(Tax Exempt Form\)](#) to us. See Customer Service at bottom of our store web pages for more information.

Fire Companies/Organizations ordering training manuals need to submit the name, phone number and / or E-mail address of the officer(s) who have the authorization to make purchases for your fire company/ organization so we can confirm your fire company/organization will be responsible for the payment. We will contact officer(s) before shipping for verification.

Officer Name _____

Title _____

Phone No. _____ E-Mail _____

Officer Name _____

Title _____

Phone No. _____ E-Mail _____

We cannot ship orders to be billed to a Fire Company/Organization until this information is submitted and confirmed.

Save form.

Submit form by attaching to E-mail: LCFABookstore@LCFA.com
or Fax to us at (717) 394-1254